

Regular Meeting of the Board of Trustees
Muscatine Art Center
OCTOBER 20, 2011

Present: Jennifer Conard, Jan Henderson, Mark Huddleston, Steve Jameson, Caren Luke, Tom Spread and Jeffrey Stone.

Absent: Doug Krieger and Becky Wichers.

Staff: Barb Christensen

Visitors: No visitors were present

Minutes: Moved by Jeffrey Stone, and seconded by Caren Luke, to approve the minutes of the September 15, 2011 regular meeting as amended to include the Brad Burns Trust as the source of funding for the installation of permanent wrought iron fencing on three sides of the foundation at the 1042 Mulberry Avenue property. Motion carried.

Bills: Moved by Mark Huddleston, seconded by Jennifer Conard, to approve payment of monthly bills totaling \$506.61 and credit card bills totaling \$212.70. Motion carried. All signed with two signatures.

COMMITTEE REPORTS

Collections: Jan Henderson reported

1) **De-accession of Collection Pieces.** The Committee met and reviewed the collection pieces that Barb Christensen and Registrar Virginia Cooper earmarked for de-accession. The Committee recommended that the pieces be de-accessioned and disposed of according to the preferred method outlined in the Code of Ethics, Article III, Section C "Acquisition and De-accession" with funds realized from the sale going back into the General Trust and earmarked for collections. Following discussion, it was moved by Mark Huddleston, seconded by Caren Luke to accept the Committee's recommendation. Motion carried. This is an on-going process and other pieces to be earmarked for future de-accession.

2) **Mary Cassatt Oil Pastel,** Portrait of Margaret Milligan Sloane, dated 1893, on loan to the Art Center from an anonymous lender beginning October 21, 2011. The painting is covered under the City of Muscatine insurance and will be on loan for a year. The painting will hang above the fireplace in the front parlor. A news release is forthcoming.

Buildings & Grounds: Jennifer Conard reported.

1) Fencing at 1402 Mulberry Property: A bid of \$2,518.00 from James R. McKiddy, for a 42" tall iron fence placed around the existing foundation was accepted. In keeping with City Code, the fence will have no sharp points on the top and will be slightly higher than the existing fence located on the grounds. Fence installed this fall and following installation, Kellor & Kellor will transplant the bushes. Concrete retaining wall completed on October 19, 2011. The small section of sidewalk, at the top of the sidewalk leading up to the foundation is still in need of repair. Parks and Recreation Department will top seed the area this fall.

Finance & Budget: Caren Luke reported.

- 1) **Financial Reports** for June, July and August 2011 were received and reviewed. No action required.
- 2) **Support Foundation** meeting in January 2012. Barb Christensen will submit funding request before the scheduled meeting.
- 3) **A \$4,000 Matching Grant for Friends** received from the Community Foundation of Greater Muscatine. This is the Foundation's highest awarded grant and it scored the most points.

Long-Range Planning: No report.

Personnel: Barb Christensen reported.

- 1) **Iowa Museum Association Annual Meeting** - Program Coordinator, Kathy Doherty received a scholarship to attend the meeting in Des Moines, Iowa on October 16-18, 2011.
- 2) **Personnel Committee** met on October 13, 2011.
- 3) **Board vacancy** – Tom Spread is running unopposed for Muscatine City Council seat and will be resigning from the Board of Trustees. Board discussed potential names for his replacement. Barb Christensen will contact the individuals to see if they have any interest in serving on the Board.
- 4) **Vacation** – Barb Christensen will be on vacation from October 24-31, 2011.

Program/Publicity: Barb Christensen reported.

- 1) Article appeared in the ***Muscatine Magazine Fall 2011*** “Rare Civil War Flag on Display at Art Center” and advertisement for the “Festival of Wreaths – A Holiday Salon” in the ***101 Things to Do Fall/Winter 2011*** publication.
- 2) **Phillip Hubbart** book signing, *An Iowa Soldier Writes Home*, will take place at the Art Center on Sunday, October 30, 2011, from 2:00 – 4:00 PM followed by an invitation only reception from 5:00 – 7:00 PM at Roy & Pat Carvers’ residence. Fran Riley from KWQT-TV6 will do a piece on the exhibition and interview Phillip on Monday, October 31, 2011 in Muscatine.
- 3) **Carol Ehlers** will hold a public lecture on Sunday, November 6, 2011 at 2:00 PM - *Toulouse-Lautrec: Montmartre and Scenes of the Night* that is part of the Gilmore collection.
- 4) **Rotary Guest Night** scheduled for Monday, November 7, 2011, from 5:30 – 7:00 PM.
- 5) **Festival of Wreaths: A Holiday Salon** scheduled on Saturday, November 19, 2011 from 5:30 – 8:00 PM. Tickets on sale - \$20.00 for members of Friends and \$25.00 for non-members. Dinner at the mansion to be auctioned.
- 6) **Sunday with Santa** scheduled for December 4, from 1:00 – 5:00 PM and is open to the public.

Director Report: Written report submitted for review.

Unfinished Business: None to report.

New Business: None to report.

Adjourn: It was moved by Steve Jameson, seconded by Caren Luke to adjourn.

Respectfully submitted,
Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of October 2011
November 17, 2011

Total number of visitors for October 2011	2254
Total number of visitors for October 2010	1695
Total number of visitors Year-to-Date 2011	23903
Total number of visitors Year-to-Date 2010	25693

All figures include outreach program participants

EXHIBITIONS (currently on view – October)

October 2011

Muscatine County 4-H Fair Projects

June 26, 2011 – April 12, 2012

Muscatine and the Civil War: A Sesquicentennial Commemoration

July 8, 2011 – April 12, 2012

G.A.R. and Shelby Norman Post #231

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OTHER

October 1,

Civil War Soldier Cemetery Walk

October 13,

Friends Board Meeting

October 20,

Muscatine Art Center Board of Trustees meeting
Gladys Mittman speaking in Music Room

October 25,

DSCI in Studio

October 30,

Phillip Hubbart Book Signing

October 31,

Fran Riley of KWQC-TV6 news here

ACQUISITIONS

Respectfully submitted,
Barbara C. Christensen
Director